

INVITATION for BID

FIRE APPARATUS – ENGINE 111

Pittsboro Fire
Department

Due Date: Monday, March 3rd 2025, by 10:00 a.m.



Pittsboro Fire
Department
400 East Main
Street
Pittsboro, IN
46167

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SECTION 1- GENERAL INFORMATION

A. OBJECTIVE

- i. Pittsboro Fire Department (Department) is soliciting bids for a Pumper fire apparatus which includes features of capability greater than, or equal to, the following:
 1. No less than a 750 gallon water tank
 2. No less than 2000 GPM water pump
 3. Storage for 3,450 feet of fire hose in configured as listed:
 - a. Rear bed:
 - i. 900' of 5" in the rear bed
 - ii. 900' of 3" in the rear bed
 - iii. 300' of 2.25" in rear bed
 - iv. 300' of 1.88" attack line
 - b. Crosslay:
 - i. 200' of 1.88" attack line in crosslay
 - ii. 200' of 2.25" attack line in position
 - c. Front Bumper
 - i. 100' 1.88" Trash line
 - d. Compartment
 - i. 200' of donut roll in position TBD
 - ii. 25' 6" supply in front bumper
 - iii. 25' 6" supply in position TBD
 - iv. 200' 2.5" lightweight high rise Denver loads.
 - e. 100'x1" Booster reel line
 4. Storage for 54 feet of ground ladders.
 5. The Department is open to bids for demonstration or stock apparatus.

B. BACKGROUND

- i. The Pittsboro Fire Department operates a Fire fleet of two front line units; one Spartan MetroStar Pumper and one Spartan MetroStar Tanker. We are replacing our current MetroStar Pumper, which will be retained for use as a reserve engine.

C. QUESTIONS ABOUT AND CLARIFICATIONS OF THE INVITATION FOR BID

- i. All questions regarding this Invitation for Bid (IFB) shall be submitted via email. Questions will be accepted and answered accordance with the terms and conditions of the IFB.
- ii. All questions shall be submitted on or before close of business on Friday, February 28th, 2025. Questions should be sent to Assistant Chief Jim Miller at JMiller@PittsboroFire.org.

- iii. Should any prospective consultant be in doubt as to the true meaning of any portion of this IFB, or should the consultant find any ambiguity, inconsistency, or omission therein, the consultant shall make a written request for an official interpretation or correction by the due date above.
- iv. All interpretations, corrections, or additions to this IFB will be made only as an official addendum that will be emailed to the vendor representative. It shall be the consultant's responsibility to ensure they have received all addenda before submitting a proposal. Any addendum issued by the Department shall become part of the IFB and must be incorporated in the proposal where applicable.

D. PRE-BID MEETING

- a. There will be no pre-bid meeting. However, prospective vendors may request a meeting to discuss the proposal at their discretion.

E. BID FORMAT

- a. To be considered, each vendor must submit a complete response to this IFB using instructions in Section III of this document, and the following format.
 - i. One original and two copies of the work proposal
 - ii. One original of the fee proposal shall be submitted.
 - iii. No other distribution of proposals is to be made by the submitter.
 - iv. An official authorized to bind the submitter to its provisions must sign the proposal in ink.
 - v. The bid must include a statement as to the period during which the proposal remains valid.
 - vi. This period must be at least sixty days from the due date for proposals to this IFB.
 - vii. The proposal must be submitted to the Pittsboro Fire Department, C/O Assistant Chief Jim Miller.

Bids should be prepared simply and economically providing a straightforward, concise description of the consultant's ability to meet the requirements of the IFB. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal.

F. SELECTION CRITERIA

- a. Responses to this IFB will be evaluated using a point system as shown in Section III. A specification committee comprised of staff from the Department will complete the evaluation.

G. BID SUBMISSION

- a. All bids are due and must be delivered to the Department on, or before, Monday, March 3rd at 10:00 AM (local time).
- b. Each respondent must submit:
 - i. 1. one (1) original bid
 - ii. 2. two (2) additional bid copies
 - iii. 3. one (1) original of the fee proposal
- c. Bids submitted must be clearly marked: "IFB – Pittsboro Engine 111" and list the consultant's name and address.
- d. Bids must be addressed and delivered to:
 - i. Pittsboro Fire Department
 - ii. c/o Assistant Chief Jim Miller
 - iii. 400 East Main Street
 - iv. Pittsboro, IN 46167
- e. All bids received on or before the due date will be evaluated by the specification committee. No immediate decisions will be rendered.
- f. At the discretion of the vendor, hand delivered bids may include a form of the vendor's design which may be signed by Assistant Chief Miller to serve as verification of receipt. Vendors are encouraged to contact Assistant Chief Miller prior to arrival to insure he is available to receive the bid.
- g. The Department will not be liable to any vendor for any unforeseen circumstances, delivery, or postal delays. Postmarking on the due date will not substitute for receipt of the bid. Vendors are responsible for submission of their bid. Additional time will not be granted to a single vendor. However, additional time may be granted to all vendors at the discretion of the Department.

H. DISCLOSURES

- a. Under the Freedom of Information Act (Public Act 442), the Department is obligated to permit review of its files, if requested by others. All information in a consultant's bid is subject to disclosure under this provision. This act also provides for a complete disclosure of contracts and attachments thereto.

I. CONFLICT OF INTEREST DISCLOSURE

- a. The Pittsboro Fire Department may require that the consultant complete a Conflict of Interest Disclosure form. If the Department determines that a conflict may exist, the form will be provided and completed as a

condition of any continued business relationship. Not every relationship or situation disclosed may be a disqualifying conflict. Depending on applicable law and regulations, some contracts may be awarded on the recommendation of the Department attorney after full disclosure, where such action is allowed by law, if demonstrated competitive pricing exists and/or it is determined the award is in the best interest of the Department.

J. COST LIABILITY

- a. The Pittsboro Fire Department assumes no responsibility or liability for costs incurred by the consultant prior to the execution of a Purchase Agreement. The liability of the Department is limited to the terms and conditions outlined in the Agreement. By submitting a bid, the consultant agrees to bear all costs incurred or related to the preparation, submission, and selection process for the bid.

K. SCHEDULE

- a. The bids submitted should define an appropriate schedule.
- b. The following is the bids schedule for this RFP process.

<u>i. Activity/Event</u>	<u>Anticipated Date</u>
1. Written Question Deadline	Friday, February 28th 2025
2. Bid Due Date	Monday, March 3rd 2025
3. Presentations	Week of March 17th, 2025
4. Selection	Week of April 7th, 2025
5. Contract Authorization	May 13th, 2025
6. Agreement Execution	TBD

- ii. The above schedule is for information purposes only and is subject to change at the Department's discretion.

L. IRS FORM W-9

- a. The selected consultant will be required to provide the Pittsboro Fire Department with an IRS form W-9.

M. RESERVATION OF RIGHTS

- a. The Department reserves the right in its sole and absolute discretion to accept or reject any or all bids, or alternative proposals, in whole or in part, with or without cause.
- b. The Department reserves the right to waive, or not waive, informalities or irregularities in terms or conditions of any bids if determined by the Department to be in its best interest.
- c. The Department reserves the right to request additional information from any or all consultants.

- d. The Department reserves the right to reject any bid that it determines to be unresponsive and deficient in any of the information requested within IFB.
- e. The Department reserves the right to determine whether the scope of the project will be entirely as described in the RFP, a portion of the scope, or a revised scope be implemented.
- f. The Department reserves the right to select one or more consultants to perform services.
- g. The Department reserves the right to retain all bids submitted and to use any ideas in a bids regardless of whether that bid is selected. Submission of a bid indicates acceptance by the firm of the conditions contained in this IFB, unless clearly and specifically noted in the proposal submitted.
- h. The Department reserves the right to disqualify bid that fail to respond to any requirements outlined in the IFB, or failure to enclose copies of the required documents outlined within IFB.

SECTION II - SCOPE OF WORK

The apparatus and all required components shall be compatible and are recommended for use in combination by the manufacturer. It shall be the vendor's responsibility to insure that all components operate according to manufacturer's recommendations concerning operation speed, imposed load, etc., and to deliver a functionally complete unit, complying with good engineering and accepted commercial practice and in accordance with the intent and details of the bid.

ALL UNITS MUST MEET ALL NFPA REQUIREMENTS AND OSHA REGULATIONS AT TIME OF MANUFACTURE UNLESS OTHERWISE SPECIFIED.

Preferred Equipment

A. General Requirements

- a. Unit must be able to pass beneath a bridge clearance no less than 10'0"
- b. Unit must be built and configured to meet local bridge weight limits with its equipment
 - i. Single Axle Limit 16 Tons
 - ii. Tandem Axle Limit 27 Tons
 - iii. Gross Limit 37 Tons

B. Engine

- a. Cummins X12 Engine
 - i. An X10 engine with no less than 550 horsepower may serve as an alternative if the X12 model is not available.
- b. Transmission
 - i. EVS 4000 Heavy Duty Allison transmission
- c. No PTO other than that which may be necessary for the Pump

C. Electrical System

- a. LED lights for all warning, running, work, and safety lighting. Warning lights shall utilize a Whelen CenCom Core system with Dynamic Variable Intensity programming.
- b. The unit should include a Kussmaul battery conditioner capable of properly powering or supporting the following equipment:
 - 1. Lucas Device
 - 2. 4 Hydraulic Chargers
 - a. Two of these chargers must be hot when on scene
 - 3. 2 Dewalt 20v Chargers

4. 2 Streamlight Portable Scenelight II light charger
5. 5 Streamlight Vulcan lantern Charger
6. Phillips Monitor charging
7. Suction device
8. 2 additional Cab 110 Volt outlets that include 2 USB Chargers each
9. 2 (2 Amp) USB Charging outlet at each seat
10. MDT Charger at the Officer seat with constant power
11. 12 Volt Narcotics Safe in the cab with constant power
12. Additional 12 volt distribution block positioned in an accessible location for future use. Customer access electrical terminals, each with 20 amp. capacity, fused, to include IGN, BATTERY + and a GROUND.

B. Alternator

- a. Specified by manufacturer to properly support the ultimate vehicle requirements

C. Front Suspension

- a. Specified by manufacturer to properly support the ultimate vehicle requirements
- b. Preferred: Bilstein Shock Absorber Variable rate, tapered leaf spring with urethane bushings in springs and shackles.

D. Front Axle

- a. Specified by manufacturer to properly support the ultimate vehicle requirements
- b. Preferred: Meritor Easy Steer

E. Front Brakes

- a. Specified by manufacturer to properly support the ultimate vehicle requirements
- b. Preferred: Meritor

F. Rear Suspension

- a. Specified by manufacturer to properly support the ultimate vehicle requirements
- b. Preferred: REYCO

G. Rear Axle

- a. Specified by manufacturer to properly support the ultimate vehicle requirements

- b. Preferred: Meritor
- H. Wheelbase
 - a. The unit must have a maximum wheelbase as short as reasonably possible.
- I. Rear Brakes
 - a. Specified by manufacturer to properly support the ultimate vehicle requirements
 - b. Manufacturer will specify either drum or disk brake design in accordance with the better method for the designed vehicle
 - c. Preferred: Meritor brand
- J. Anti-Lock Brake System
 - a. Anti-lock Brake System that operates properly with other braking systems.
- K. Engine Brake System
 - a. An engine braking system will be specified by the manufacturer to supplement the conventional brake system.
 - b. Includes High, Medium, and Low switch
- L. Water Pump and Tank
 - a. Must achieve 2000 GPM or greater with the minimum number of bends necessary
 - b. 4" Master Intake gauge
 - c. 4" Master Discharge gauges
 - d. 4" 50/50 drafting gauge.
 - e. 300psi max on all gauges
 - f. 5psi increment gauges
 - g. FA series gauges
 - h. Pump Boss 400 dual sensing pressure governor
 - i. Discharges gauges for preconnected lines will include an integrated flow meter
 - j. Acceptable manufacturers:
 - i. Hale
 - ii. Waterous
 - 1. If Waterous: Include the alternate *Main Steamer Casting* that offers the side pump intake for the front intake
 - k. Stainless Steel pump plumbing shall be used
 - l. The unit shall include a minimum 750 gallon poly water tank
 - i. No foam tank
 - m. All steamer inlets shall be cast such that threads extend no less than 1" past the pump panel or apparatus body to facilitate installation and removal of external intake valves.

- n. The steamer inlets on both the driver's and passenger side shall have TFT Side External intakes
 - 1. Interior valves for front and rear intakes.
 - 2. Each valve shall have a six-inch Storz fitting
 - 3. All discharges shall be equipped with thirty-degree drops.

M. Body

- a. The hose beds and storage compartment should be constructed of stainless steel or aluminum.
- b. Compartments shall utilize hinged, box pan doors where possible to maximize interior storage space
- c. All storage compartments shall have blue or red LED lighting system that will provide for fully lit spaces even while the compartment is loaded with gear and equipment.
- d. The main hose bed should be at the rear of the rig and sized to accommodate hose configuration detailed in Section 1A of this document and include three ¼" hose bed dividers, with handholds, without utilizing shuts or split bed configuration.
- e. Rear bed discharges will be from the rear body, not in the bed.
- f. The unit should have two cross-lay hose compartments sized to accommodate (1) 200 foot of 1.88 inch hose and nozzle and (1) 2.25" x 200' attack line. A compartment with locking doors on both sides will be positioned alongside the crosslays nearest to the cab to accommodate a 6' straight "VES" ladder (Alco-lite PWL-06).
- g. Truck air, Female Milton "T" style quick coupler on pump panel, both sides, Plumbed with 3/8" nylon air line.
- h. Hose Bed Cover shall have a deflector at the front with a cargo net configuration that secures to the end of the bed.
- i. Minimum hosebed length of 92"
- j. Storage for 8 SCBA cylinders (MSA 45min) in wheel well compartments.
- k. Tank water level indicators on all 4 sides of apparatus
- l. Pump panel side trays, floating or fixed, to accommodate 30-35' of rolled 6" supply with 5" storz. Chamfered corners.
- m. Steps on the driver and officer side pump panel to access dunnage, crosslay, deck gun area.
- n. Hard sleeve storage, 10' length 6" NH
 - i. Two on DS mounted on ZICO model HSG-2-O-10
 - ii. One on OS mounted above compartments
 - iii. One mounted on ladder rack ZICO model HLAS-HS-1KIT

N. Cab

- a. The cab should have a minimum of five crew seats.

- i. All seats with the exception of the drivers seat shall have IMMI SmartDock SCBA brackets within the seatback.
- b. EMS equipment storage compartment(s) to contain:
 - i. 4 Ballistic vests
 - ii. 4 Ballistic helmets
 - iii. Cardiac Monitor
 - iv. Suction Unit
- c. Each side of the body should include fixed facing outward, LED scene lights.
- d. The unit should have an electronic siren, dual tone air-horn, and Federal Q siren.
- e. The front bumper should include a traditional bell
- f. The Officer shall have a dash mounted momentary rocker switch placed within reach for the Federal Q and/or a Q siren foot pedal control installed on the officers floorboard.
- g. The air horn shall have a cord/chain control located near the ceiling to the left of the Officers seat, and another to the right of the driver.
- h. The unit shall have a camera system in place so that the rear is visible to the driver without obstructing his/her view out the windshield or side windows, mounted outside of the body, not flush.
- i. Convex Spotter mirror on front Officers side.
- j. The front bumper is to be configured to
 - i. accommodate a 100' 1.88" line with an adjustable nozzle.
 - 1. The discharge will be controlled at the pump panel.
 - 2. The line will be secured by a Velcro strap method to be designed and supplied by the manufacturer
 - ii. accommodate 25' 6" LDH
 - iii. 2.5" swivel discharge with stopper on top of the bumper
- k. LED headlights
- l. Roof/ceiling mounted heating and air conditioning.
- m. Antenna, location TBD by Department.
- n. Battery positive and negative, remote jumper studs, easily accessible.
- o. Windshield wiper on/off switch with separate speed control
- p. Grab bars located appropriately near each cab door.
- q. Front grab bars, near windshield wipers, to allow handle for cleaning the front of the truck
- r. Cab doors open to at least 90 degrees
- s. Cab - General:
 - i. Not less than 98" overall width
 - ii. Not less than 10" raised rear roof

- iii. Maximum cab length based on standard options for given vendor
- t. Cab - Front Bumper
 - i. The bumper extension shall be no less than 20" in length from the face of the cab as required to accommodate all noted features
- u. Cab, Interior Rescue:
 - i. Not less than 8 cubic feet
 - ii. Maximum width allowable by rear-facing seat positions
 - iii. Maximum depth allowable by engine tunnel and forward-facing seat position clearance
- v. Cab, Interior EMS Compartment
 - i. Back wall of cab
 - ii. Offset with 5 cab seat
- w. Cab, Transverse compartment:
 - i. Not less than 6 cubic foot
 - ii. Maximum height and width allowable by forward-facing seat and EMS Cabinet position clearance
 - iii. Full depth between Cab, Left and Cab, Right
- x. Cab, Left & Cab, Right:
 - i. Height to be determined by rear cab seating and compartments
 - ii. Not less than 12" depth throughout
 - iii. Maximum depth beneath cab floor allowable by frame rail
- y. L1:
 - i. Not less than 40 cft
 - ii. Not less than 72" height
 - iii. Not less than 26" depth throughout
 - iv. Maximum width allowable by pump module and rear axle
- z. L2:
 - i. Not less than 46 cft
 - ii. Not less than 26" depth throughout to accommodate horizontal storage of extinguishers
- aa. L3:
 - i. Not less than 50 cu ft. Not less than 72" height
 - ii. Not less than 26" depth throughout
- bb. Rear compartment:
 - i. Not less than 20 cft
 - ii. Maximum size allowable by L3, R3, hosebed, and polytank
- cc. R1:
 - i. Not less than 30 cft
 - ii. Not less than 72" height
 - iii. Not less than 18" depth throughout

- iv. Maximum depth allowable by ladder storage, hosebed
- v. Maximum width allowable by pump module and rear axle
- dd. R2:
 - i. Not less than 32 cft
 - ii. Not less than 18" depth throughout
- ee. R3:
 - i. Not less than 40 cft
 - ii. Not less than 72" height
 - iii. Not less than 18" depth throughout
 - iv. Maximum depth allowable by ladder storage, hosebed

O. Ground Ladders

- a. Compliment of 54 feet of ladders including:
- b. One 24 foot Extension Ladder
- c. One 14' Roof Ladder
- d. One 10' Attic Ladder
- e. One 6' VES Ladder
- f. Ladder rack which stores ladder complement above bed, moves laterally for ladder access, AKA outside arm ladder system Zico Zmaitic or comparable.

P. Safety Lighting – NFPA 1901 Compliant

- a. All safety lights will be Whelen brand LED lights.
- b. The cab will be equipped with 1 full length (preferred) or two partial length LED brow lights, installed at the roof line above the windshield.
 - i. Preference fo FireTech Brow Light, black housing with integrated DOT Markers lights
- c. The cab will be equipped with 1 full length (preferred) or two partial length LED emergency lightbars, installed on the top of the cab in a position that reconciled with other cab mounted equipment
- d. Wig Waging front head lights plus a minimum of two additional safety lights mounted to the front of the unit
- e. A minimum of three lights on each side of the unit to be visible when the unit is parked at an angle along the roadside
- f. The rear of the unit shall have a minimum of four safety lights and a traffic-directing arrow device.
- g. The safety lights shall be configured so there are a minimum of two safety lights visible, 360 degrees around the unit.

Q. Discharges

- i. All intake and discharge valves shall be equipped with Innovative Controls 3/4" ball brass "Lift to Drain" style valves, or similar, installed <on the pump panel above the running board or beneath

the apparatus body (not sure what we decided on>. Drain valve locations shall correspond as nearly as possible to the location of the associated intake or discharge on the apparatus.

- ii. 4" Tank to pump discharge line
 - iii. Front bumper trash line
 - 1. 2.5"
 - iv. Crosslays
 - 1. One 2.5"
 - 2. One 1.5"
 - v. Booster Reel Line
 - 1. 1-1.5"
 - vi. Deck Gun 3"
 - 1. Offset to the driver side of the apparatus.
 - a. Trident hand wheel control. Connecting rod between pump panel wheel and top wheel next to deck gun
 - vii. Driver Side Pump Panel
 - 1. Two 2.5"
 - viii. Officer Side
 - 1. One 2.5"
 - 2. One 3 or 4" for LDH
 - a. Trident hand wheel
 - ix. Rear Discharges
 - 1. Three 3"
 - 2. Discharges plumbed as short as possible
 - 3. Plumb national pipe thread with replaceable collar
 - 4. Rear bed discharges will be from the rear body, not in the bed.
- b. Intakes
- i. Front
 - 1. Low profile bleeder valve on the elbow
 - 2. 6" elbow with 6" threads.
 - 3. 5" piping to pump
 - ii. Rear
 - 1. Include 30 degree drop
 - 2. 5" piping to pump
 - iii. Officer's side
 - a. 6" NH
 - b. Configure to accommodate TFT exterior valve with remote electronic control
 - c. 2.5 Auxiliary

- iv. Engineer side
 - 1. 6" NH
 - 2. Configure to accommodate TFT exterior valve with remote electronic control
 - 3. 2.5 Auxiliary

SECTION III - MINIMUM INFORMATION REQUIRED

1. SUBMITTAL FORMAT

- a. Submitters should organize bidders into the following sections:
 - i. Quick Spec Sheet
 - ii. Full Specification
 - iii. Delivery Time Frame
 - iv. Fee Proposal
 - v. Authorized Negotiator
 - vi. Attachments

2. PROPOSAL EVALUATION POINT SYSTEM

- a. The following Section describes the weighted point system that will be used for evaluation of the bids:
 - i. Apparatus Specification – 45 points
 - ii. The specification shall clearly indicate where the bid meets or does not meet the preferred equipment list.
 - iii. When a bid differs from the preferred equipment list, a separate sheet listing the perceived benefits of the proposed alternate, must be supplied for each apparatus.
- b. Delivery Time Frame - 20 points
 - i. The Department wishes to have the unit in service as soon as possible. Higher points will be awarded to vendors with the shortest delivery time frame from receipt of Department approved Purchase Order.
- c. Fee Proposal - 35 points
 - i. Fee quotations shall be submitted as part of the bid package. Fee quotations are to include a separate price for each apparatus delivered complete ready for service, one week of operator training for Fire Department Staff, two days of factory sponsored training for maintenance personnel, and pre-delivery inspection at factory to include travel, lodging and meal for four Department personnel. This total may be adjusted after negotiations with the Department and prior to issuance of Purchase Order.
 - ii. Optional items such as safety equipment shall be listed on a separate sheet. This sheet may include items not list in the IFB but the vendor feels are relevant to the bidl.

3. AUTHORIZED NEGOTIATOR

- a. Include the name and phone number of person(s) in your organization authorized to negotiate the final specification for each apparatus with the Department.

4. SPECIFICATION COMMITTEE

- a. The Specification Committee includes representatives from the Pittsboro Fire Department. Members of the Specification Committee will evaluate each bid by the above described criteria and point system to select a short list of vendors for further consideration. The Department reserves the right to not consider any bid which it determines to be unresponsive and deficient in any of the information requested for evaluation. A proposal with all the requested information does not guarantee the bidding vendor to be a candidate for an interview. The Committee may contact references to verify material submitted by the bidders. The Committee will determine whether the final scope of the project to be negotiated will be entirely as described in this IFB, a portion of the scope, or a revised scope.
- b. The Committee then will schedule the presentations with the selected vendors. The selected vendors will be given the opportunity to discuss in more detail their qualifications, past experience, apparatus specifications, and fee proposal. The interview shall consist of a presentation of no more than forty-five (45) minutes by the bidder followed by questions and answers.
- c. The vendors will be re-evaluated by the above criteria after the interview. After evaluation of the fee proposals, further negotiation with the selected candidate vendor will be pursued leading to the issuance of a purchase order by the Department.
- d. The Department also reserves the right to waive the interview process and evaluate the consultants based on their bids and fee schedules alone.
- e. The Department will determine whether the final scope of the project to be negotiated will be entirely as described in this IFB, a portion of the scope, or a revised scope.
- f. Work to be done under this contract is generally described through the detailed specifications and must be completed fully in accordance with the contract documents.
- g. Any proposal that does not conform fully to these instructions may be rejected.

5. PREPARATION OF BIDS

- a. Bids should be prepared providing a straightforward, concise description of the consultant's ability to meet the requirements of the IFB. Bids shall be typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed and dated in ink by the person signing the proposal.
- b. Bids should be printed double sided. Bids should be no more than 20 sheets (40 pages) excluding resumes and past project descriptions.
- c. Each person signing the proposal certifies that he or she is the person in the consultant's firm/organization responsible for the decision as to the fees being offered in the bid and has not and will not participate in any action contrary to the terms of this provision.

6. ADDENDA

- a. If it becomes necessary to revise any part of the IFB, notice of the addendum will be distributed by email to each prospective vendor. It is the responsibility of the vendor to provide a proper email address for such distribution.
- b. Each consultant must acknowledge in its bid all addenda it has received. The failure of a consultant to receive or acknowledge receipt of any addenda shall not relieve the consultant of the responsibility for complying with the terms thereof. The Department will not be bound by oral responses to inquiries or written responses other than official written addenda.